



HIGHER EDUCATION STUDENTS' LOANS AND GRANTS BOARD (HESLGB)

INVITATION FOR BIDS

Date of issue: 28th January, 2026

SUPPLY AND DELIVERY OF MOTOR VEHICLE 4 X 4 DOUBLE CABIN PICK-UP WITH CANOPY

The Higher Education Students' Loans and Grants Board (HESLGB) is mandated to support needy and deserving Malawian students pursuing higher education through provision of loans and grants. Additionally, HESLGB is also mandated to recover loans from former beneficiaries of student loans.

In fulfilling its mandates, HESLGB procures various goods and services in line with Malawi Government procurement processes.

HESLGB has budgeted funds to be used for the supply and delivery of motor vehicles 4x4 double cabin with canopy for 2025 -2026 Fiscal Year.

Higher Education Students Loans and Grants Board, now Invites sealed bids from eligible and qualified bidders to supply and deliver the under listed goods and related services:

NO	DESCRIPTION	PROCUREMENT REFERENCE NUMBER	QUANTITY
1.	Supply and Delivery of Motor Vehicle 4x4 double cabin pick-up with canopy	HESLGB/MOTOR VEHICLE PROCUREMENT/POOL/28 /01/2026	3

1. Bidding will be conducted in accordance with Open Tender procedures contained in the Public Procurement and Disposal of Public Assets Act 2025 of the Government of the Republic of Malawi and is open to all bidders from eligible source countries.
2. Interested bidders may obtain further information, inspect and collect the Bidding Document from the following address:

The Procurement and Disposal Unit

Higher Education Students' Loans and Grants Board
Mbulo Complex, Plot No 47/1/1184
Off Lilongwe / Mchinji Roundabout
P/Bag B417
LILONGWE

Attention: Procurement Officer
Email: victor.matoga@heslgb.com

3. A complete set of Bidding Document in English may be purchased by interested bidders in person upon payment of a non-refundable fee of **MK20, 000.00** between 8:00 a.m. and 4:30 p.m. working days. The method of payment will be through bank deposit. Refer to 6(a) below.
4. Bids clearly marked with procurement reference number and sealed must be deposited in the Tender Box at or before **14:00 hours (local time) Thursday 26th February, 2026**. Late bids will be rejected and electronic bidding is not allowed.
5. Bids will be opened in the presence of the bidders or their representatives, who choose to attend in person in the HESLGB Board Room at **14:00 hours (local time) on Thursday 26th February, 2026**.
6. The addresses referred to above are:

(a)

Account Name:	HESLGB Operations
Account Number:	24372577
Bank Name:	NBS Bank
Branch:	Presidential Villas

(b) *Submission of the Bid:*

The Chairperson
Internal Procurement and Disposal Committee
Higher Education Students' Loans and Grants Board – HESLGB
Mbulo Complex, Plot No 47/1/1184
Off Lilongwe / Mchinji Roundabout
P/Bag B417
LILONGWE.

(c) *Opening of the Bids:*

Higher Education Students' Loans and Grants Board - **HESLGB
(HESLGB Board Room)**
Mbulo Complex, Plot No 47/1/1184

Off Lilongwe / Mchinji Roundabout
P/Bag B417
LILONGWE